

CeCC Client Forum 2011

Product Update

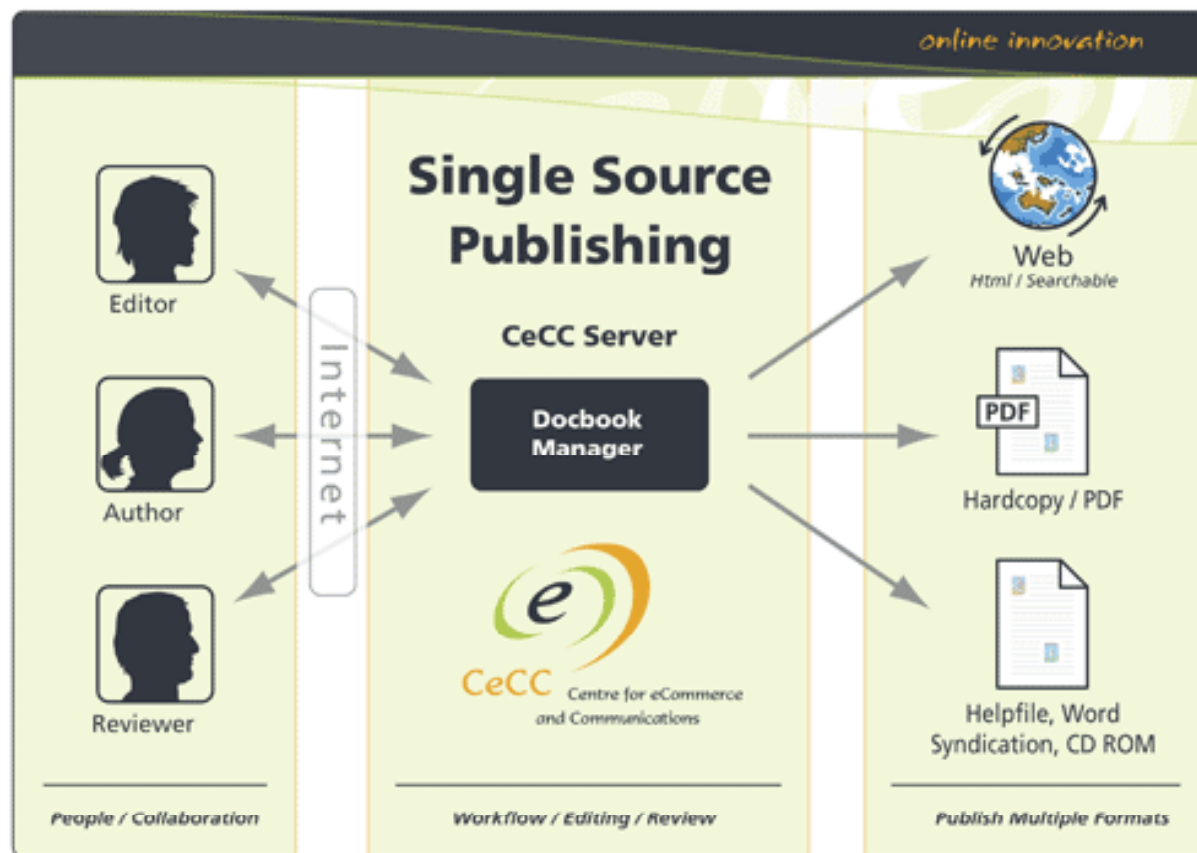
Andrew Macleod

Docbook Manager History

- **2003 - Rural Law Online Project**
 - Prototype developed and refined over a 2 year period
- **2005 - South Australian Law Handbook**
 - Incremental improvements
- **2006 - Victorian Law Handbook**
 - Initially subscriber only access
- **2007 - Major upgrade commenced**
- **2008 - UB Policy and Management System (PAMS)**
 - System for managing a catalogue of publications and their review cycle
- **2010 - National Breast & Ovarian Cancer Centre**
 - Full document lifecycle for clinical guidelines
- **2011 - New version underway**



Single Source Publishing



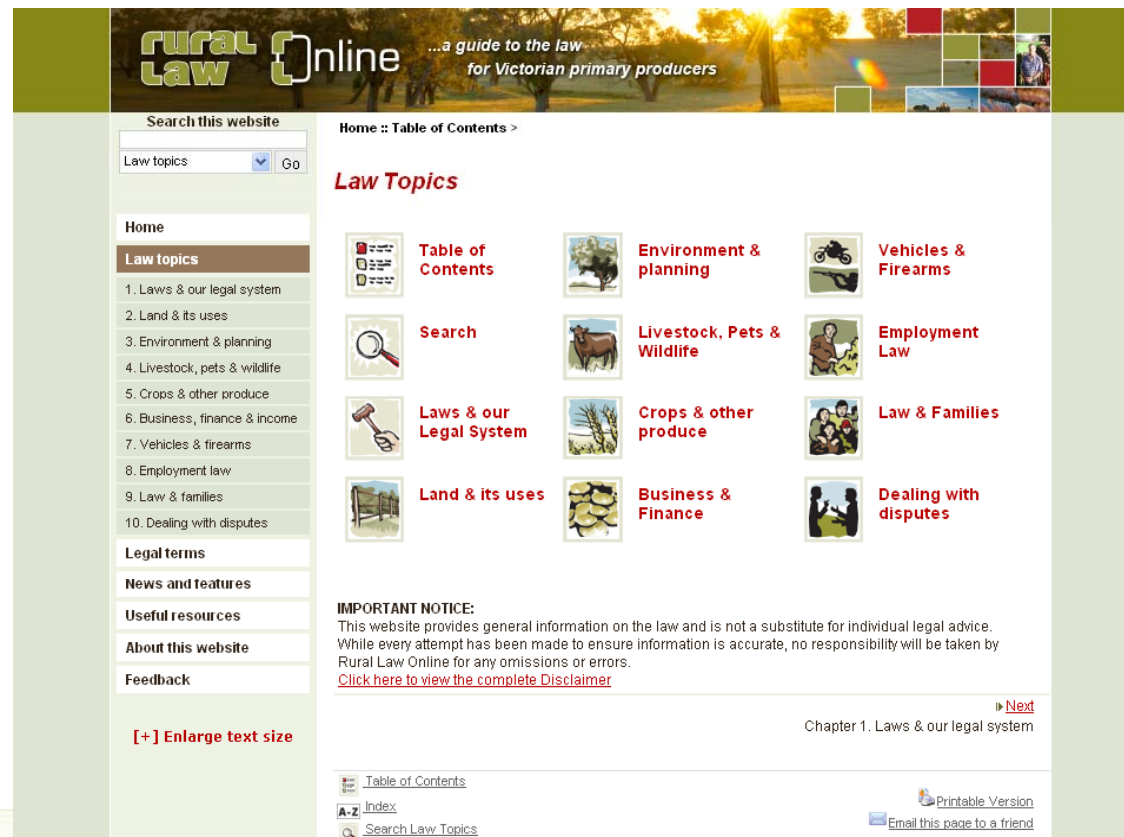
“Supports organisations in totally rethinking the way they currently publish major reports, books and policies.”

Features

- Collaborative editing environment
- Publish to multiple sources
 - Web, PDF, ePub, InDesign (for hardcopy)
- Accessible content
- Enforces a publication/review cycle
- Dynamic glossaries/indexes
- Repurposing content
- Activity reporting
- Import/export MS Word

Examples

Rural Law Online



The screenshot shows the 'Rural Law Online' website. The header features the site's title and a tagline: "...a guide to the law for Victorian primary producers". Below the header is a search bar and a navigation menu. The main content area displays a grid of 'Law Topics' with icons and text links. A sidebar on the left contains a table of contents and other resources. At the bottom, there is an 'IMPORTANT NOTICE' and links to a 'Table of Contents', 'Index', and 'Search Law Topics'.

rural Law Online ...a guide to the law for Victorian primary producers

Search this website
Law topics [v] Go

Home
Law topics
1. Laws & our legal system
2. Land & its uses
3. Environment & planning
4. Livestock, pets & wildlife
5. Crops & other produce
6. Business, finance & income
7. Vehicles & firearms
8. Employment law
9. Law & families
10. Dealing with disputes

Legal terms
News and features
Useful resources
About this website
Feedback

[+] Enlarge text size

Home :: Table of Contents >

Law Topics

- Table of Contents
- Search
- Laws & our Legal System
- Land & its uses
- Environment & planning
- Livestock, Pets & Wildlife
- Crops & other produce
- Business & Finance
- Vehicles & Firearms
- Employment Law
- Law & Families
- Dealing with disputes

IMPORTANT NOTICE:
This website provides general information on the law and is not a substitute for individual legal advice. While every attempt has been made to ensure information is accurate, no responsibility will be taken by Rural Law Online for any omissions or errors.
[Click here to view the complete Disclaimer](#)

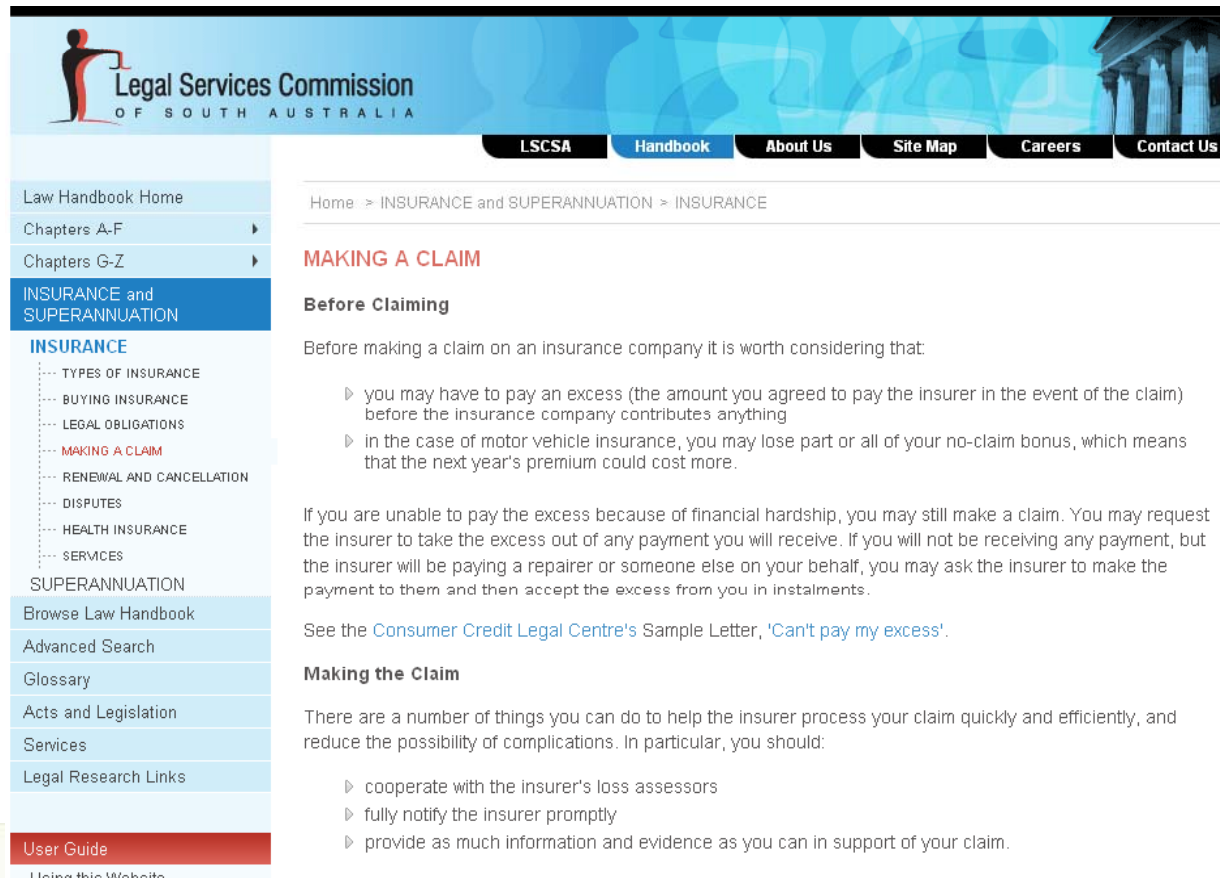
Chapter 1. Laws & our legal system

[Table of Contents](#)
[Index](#)
[Search Law Topics](#)

[Printable Version](#)
[Email this page to a friend](#)

Examples

Law Handbook – South Australia



The screenshot shows the 'Law Handbook' website of the Legal Services Commission of South Australia. The header features the commission's logo and a navigation bar with links: LSCSA, Handbook, About Us, Site Map, Careers, and Contact Us. A left-hand menu lists various topics, with 'INSURANCE and SUPERANNUATION' selected. Under 'INSURANCE', 'MAKING A CLAIM' is highlighted. The main content area is titled 'MAKING A CLAIM' and includes a section 'Before Claiming' with a list of considerations for making a claim. Below this, a paragraph explains the process of claiming if unable to pay the excess. A link to a sample letter is provided. The 'Making the Claim' section lists steps to follow when making a claim.

Legal Services Commission
OF SOUTH AUSTRALIA

[LSCSA](#) [Handbook](#) [About Us](#) [Site Map](#) [Careers](#) [Contact Us](#)

[Law Handbook Home](#)
[Chapters A-F](#)
[Chapters G-Z](#)
[INSURANCE and SUPERANNUATION](#)
INSURANCE
... [TYPES OF INSURANCE](#)
... [BUYING INSURANCE](#)
... [LEGAL OBLIGATIONS](#)
... **[MAKING A CLAIM](#)**
... [RENEWAL AND CANCELLATION](#)
... [DISPUTES](#)
... [HEALTH INSURANCE](#)
... [SERVICES](#)
SUPERANNUATION
[Browse Law Handbook](#)
[Advanced Search](#)
[Glossary](#)
[Acts and Legislation](#)
[Services](#)
[Legal Research Links](#)
User Guide
[Using this Website](#)

Home > INSURANCE and SUPERANNUATION > INSURANCE

MAKING A CLAIM

Before Claiming

Before making a claim on an insurance company it is worth considering that:

- ▶ you may have to pay an excess (the amount you agreed to pay the insurer in the event of the claim) before the insurance company contributes anything
- ▶ in the case of motor vehicle insurance, you may lose part or all of your no-claim bonus, which means that the next year's premium could cost more.

If you are unable to pay the excess because of financial hardship, you may still make a claim. You may request the insurer to take the excess out of any payment you will receive. If you will not be receiving any payment, but the insurer will be paying a repairer or someone else on your behalf, you may ask the insurer to make the payment to them and then accept the excess from you in instalments.

See the [Consumer Credit Legal Centre's](#) Sample Letter, 'Can't pay my excess'.

Making the Claim

There are a number of things you can do to help the insurer process your claim quickly and efficiently, and reduce the possibility of complications. In particular, you should:

- ▶ cooperate with the insurer's loss assessors
- ▶ fully notify the insurer promptly
- ▶ provide as much information and evidence as you can in support of your claim.

Examples

Victorian Law Handbook



The Law Handbook

Table of contents

Dealing with the legal system

About the legal system

Assistance with legal problems

SELF-REPRESENTATION

LEGAL REPRESENTATION

LEGAL AID

ADVICE DIRECTORY

Arrest, bail and court

Offences, infringements and penalties

Families and children

Managing your money

Living in the community

Buying and selling

Fair treatment

Living, ageing and dying

Dealing with the government

Protecting what's yours

Legislation and cases

THE LAW HANDBOOK *Your practical guide to the law in Victoria*



[Home](#)
[Fact sheets](#)
[Law Handbook](#)
[Law4Community](#)
[Education](#)
[Services](#)
[Links](#)

Home :: Table of Contents >

[f](#) [t](#) [e](#)

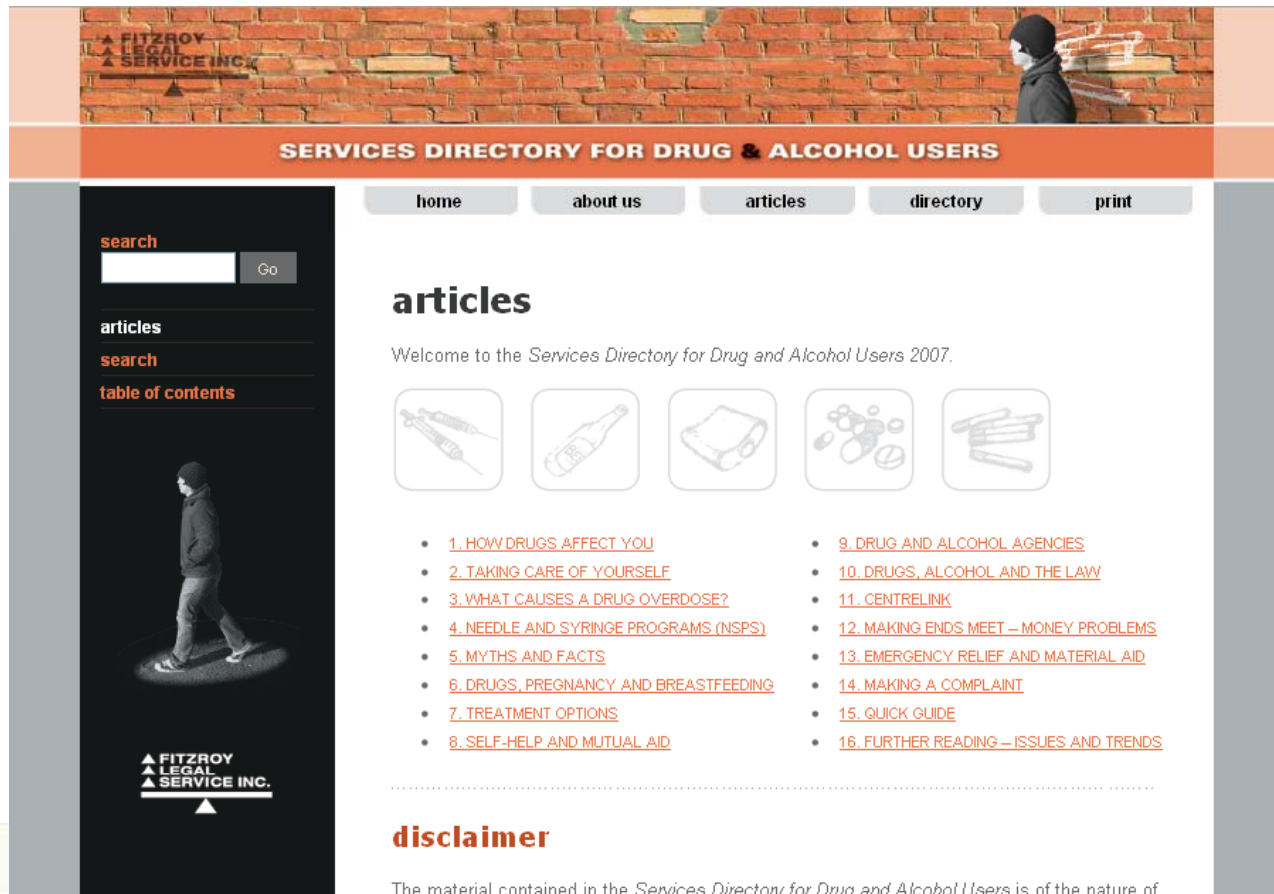
2. Assistance with legal problems

Table of Contents

- SELF-REPRESENTATION
 - INTRODUCTION
 - DECIDING ON SELF-REPRESENTATION
 - PREPARATION
 - NEGOTIATION
 - PRESENTING YOUR ARGUMENTS
 - CRIMINAL CASES
 - CIVIL CASES
 - FAMILY LAW CASES
 - SPECIFIC TRIBUNALS AND COURTS
- LEGAL REPRESENTATION
 - INTRODUCTION
 - SOLICITORS AND BARRISTERS
 - LAWYERS' COSTS
 - COMPLAINTS OF MISCONDUCT
 - DISPUTES
 - NEGLIGENCE CLAIMS
 - ADVICE AND ASSISTANCE
- LEGAL AID
 - WHAT IS LEGAL AID?

Examples

Services Directory for Drug & Alcohol Users








The screenshot shows the homepage of the 'Services Directory for Drug & Alcohol Users'. The header features a brick wall background with a person in a hoodie. Below the header is a navigation bar with links: home, about us, articles, directory, and print. The main content area is titled 'articles' and includes a welcome message. It displays a grid of icons representing various substances and services. A list of 16 articles is provided, each with a numbered title and a link. A sidebar on the left contains a search bar, a 'Go' button, and links to 'articles', 'search', and 'table of contents'. The footer includes a 'disclaimer' section.

SERVICES DIRECTORY FOR DRUG & ALCOHOL USERS

home about us articles directory print

articles

Welcome to the *Services Directory for Drug and Alcohol Users 2007*.

- 1. [HOW DRUGS AFFECT YOU](#)
- 2. [TAKING CARE OF YOURSELF](#)
- 3. [WHAT CAUSES A DRUG OVERDOSE?](#)
- 4. [NEEDLE AND SYRINGE PROGRAMS \(NSPS\)](#)
- 5. [MYTHS AND FACTS](#)
- 6. [DRUGS, PREGNANCY AND BREASTFEEDING](#)
- 7. [TREATMENT OPTIONS](#)
- 8. [SELF-HELP AND MUTUAL AID](#)
- 9. [DRUG AND ALCOHOL AGENCIES](#)
- 10. [DRUGS, ALCOHOL AND THE LAW](#)
- 11. [CENTRELINK](#)
- 12. [MAKING ENDS MEET – MONEY PROBLEMS](#)
- 13. [EMERGENCY RELIEF AND MATERIAL AID](#)
- 14. [MAKING A COMPLAINT](#)
- 15. [QUICK GUIDE](#)
- 16. [FURTHER READING – ISSUES AND TRENDS](#)

disclaimer

The material contained in the *Services Directory for Drug and Alcohol Users* is of the nature of

Examples

PAMS



Learning and Quality Portfolio
Planning, Quality and Review

UB Home > About UB > The Organisation > Portfolios > Learning & Quality > Planning, Quality & Review > Policies

QuickFinder Contact Us Search Internal

Policy Home

Policy Search

Draft Documents

Recently Approved Documents

PAMS

UB Policy Review Registration

Development, Implementation & Review

5 Year Review Strategy

Under Current Review

FAQs

Contact Us



QUALITY AT UB

Welcome to Policies at UB

 **Policy Search**

- > Searchable database of UB Policies, Procedures & Forms
- > Risk, Health & Safety Policies & Procedures
- > University of Ballarat Legislation

 **Draft Documents**

- > Draft Documents for Comment

 **Recently Approved Documents**

 **PAMS**

- > Policy Administration Management System (**Editor Access ONLY**)

 **UB Policy Review Registration**

- > Register here for access to PAMS


 **Development, Implementation & Review**

 **5 Year Review Strategy**

 **Under Current Review**

Examples

NBOCC


**NATIONAL
BREAST AND OVARIAN
CANCER CENTRE**

**Recommendations for use of
Sentinel node biopsy**

- Purpose
- Background
- Summary of evidence
- Clinical practice recommendations
- Statements of evidence
- Details of trials
- Summary of trial results
- Strengths and weaknesses of evidence
- Unanswered questions
- Ongoing and additional trials
- References
- Acknowledgements
- Glossary

Recommendations for use of Sentinel node biopsy

in early (operable) breast cancer

JUNE 2008 | Incorporates published evidence to July 2007

A CLINICAL PRACTICE GUIDELINE DEVELOPED BY NATIONAL BREAST AND OVARIAN CANCER CENTRE (NBOCC)

This document supplements guideline recommendation 9 about axillary node dissection (page 8) and information about sentinel node biopsy (page 57) contained in the National Breast Cancer Centre (NBCC)* *Clinical practice guidelines for the management of early breast cancer*, 2nd edition 2001.¹

National Breast and Ovarian Cancer Centre (NBOCC) has recommendations about staging and management of the axilla in early breast cancer to supplement chapter 4.4 (pages 55-59) of the NBCC *Clinical practice guidelines for the management of early breast cancer*, 2nd edition 2001.¹

ISBN Print: 978-1-74127-112-6 Online: 978-1-74127-113-3 CIP: 618.190758
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Search guidelines


Toolbox

- [Print this page](#)
- [Print full text \(html\)](#)
- [Print full text \(pdf\)](#)

Related Links

- [Sentinel Node Biopsy for Early Breast Cancer: a systematic review](#)

Select a guideline

Select a guideline → 

PURPOSE

This guideline includes statements and recommendations based on available, high-level evidence about the use of sentinel node biopsy in women with early (operable) breast cancer. The guideline aims to provide health professionals with information to assist in making management recommendations for improved patient outcomes. NBOCC also develops information specifically for consumers about early breast cancer diagnosis and treatment options.

Demonstration